

6A Priory Road
Cambridge CB5 8HT
Tel. 01223 366355
HYPERLINK "http://www.ace-nursery-school.org.uk" www.ace-nursery-school.org.uk
contact@acedaynursery.org.uk

26th March 2024

Dear Anca and Peter,

I am delighted we will be welcoming Senan back to ACE Day Nursery in September 2024 and confirm the sessions allocated to him are as follows:

Sessions	Mon	Tues	Wed	Thu	Fri
Standard Day	8.30am – 5.30pm	#	#		#

The autumn term starts on Monday 2nd September so we look forward to seeing Senan on that day.

Term dates for the 2024/5 school year and fee information will be sent to parents during the summer term.

Please let me know *whether or not* you wish to accept this offer by completing the reply slip overleaf and returning it to me as soon as possible as this will secure the sessions for your child.

With effect from 1st September 2024, we will require seven weeks' written notice (excluding closure periods) before your child leaves or reduces the number of days she attends each week. Please note this is an increase from the current month's notice, to tie in with the expansion of early years funding, and is applicable to all families regardless of whether or not they are eligible for the funding.

You've indicated that you are eligible for early years funding from September. Please see the government's HYPERLINK "https://www.childcarechoices.gov.uk/" [Childcare Choices](https://www.childcarechoices.gov.uk/) website for further information. We understand parents will be able to apply for funding in April or May so please keep an eye on the Childcare Choices webpage and follow the "apply now" link at the appropriate time. You will need to supply us with a valid code and your National Insurance number in order to be able to access the funding.

Yours sincerely,

Hanna Ochalik-Baca

Hanna Ochalik-Baca
Day Nursery Manager

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Reply slip for:

Senan Damerell

Please tick the appropriate box below:

I agree that I am accepting a place for my child to return to ACE Day Nursery in September 2024 for the sessions set out overleaf for a minimum of seven weeks (excluding closure periods) and that I am therefore liable for fees for this period. I also understand that seven weeks' written notice (excluding closure periods) is required if I wish to reduce sessions or before my child leaves. If I fail to do this, I will be liable for fees for the full notice period. I also agree, as a parent, to undertake the requisite number of co-op hours each term (usually four) or to pay the top-up fee of £76.00 (£19.00 per co-op hour).

I do not require a place for my child at ACE Day Nursery from September 2024

Signed.....
.....

Signed

Print name.....
name.....

Print

Relationship with child.....
child.....

Relationship with

Date.....

Date.....

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